













One Talk – quick resource list



Onboarding first steps		Video links	How-to guide
How to get started		First steps video	One Talk Checklist
Check line port status.	877.567.4899		
Connecting your device			
Learn how to assemble, establish internet connection and initialize the desk phone.		Unboxing your phone Connecting Ethernet Wi-Fi setup	Quick Install and Reference Guides
Initializing the One Talk mobile app		Installing One Talk for Android	Installing One Talk (Android or iOS)
Configuring your service			
Setting up One Talk service		Set up service	Admin Portal Guide
Schedules	 View/update schedule	Setting up schedules	View/update schedule
E911 address	 Update business address (911)	Set your 911 address	911 address
Setting up Auto Receptionist	 View/manage automated receptionist	Set up Auto Receptionist	Auto Receptionist
Setting up Hunt Group	 View/manage Hunt Group	Set up Hunt Group	Hunt Group
Managing One Talk user information	 Set up user info	Managing user info	Update extension
Adding an employee's personal telephone number on One Talk	 Pre-authorize employee lines	Authorize employee personal line	Employee Pre-authorization
Adding a desk phone to a current One Talk number	 Add new device	Add to existing line	
Adding a new One Talk user	 New line	Add new users	
How to use One Talk. Links to all of the videos can be found here:			
Video library 	verizonwireless.com/support/one-talk/videos		